



26th August 2020

Dear Parents and Carers,

We are looking forward to welcoming every pupil and every member of staff back to school in September. School opens to all pupils in Years 1 to 6 on Monday 7th September. Gates will open at 8.30am and all children need to be in class by 8.45 am. Gates will be closed at 8.45am.

Nursery and Reception children will return to the school from the week beginning 14th September. Parents of children in Reception and Nursery should have received an email or letter stating their child's first day to start school.

SCL Breakfast club and after-school club are also open. Unfortunately, the school will not be running any extra-curricular clubs at the moment.

The government expects all schools to open fully with every pupil returning to their school from the very beginning of the Autumn term: [Government campaign launches to get children back to school safely.](#)

From September, school attendance is mandatory unless a child is ill. It is essential that absences are reported by the parent on the first day.

The safety and well-being of the pupils, staff and parents along with giving pupils access to a full curriculum are our highest priorities. We are following a range of protective measures recommended by the government to keep everyone as safe as possible and reduce the low risk of transmission of coronavirus.

Measures such as staggered break times, increased hygiene and handwashing, and children remaining in consistent class or year group 'bubbles' will all contribute to minimising risks, while allowing us to get back to doing what we do best – teaching and learning. The children have lost much learning time and face to face contact with their teachers since March, and we will therefore be prioritising teaching key concepts and skills from the start of term.

Further Covid guidance will be published on our website on Friday 28th August. This will help to explain the measures the school is taking. Both headteachers, Mrs Mijatovich (Britwell Campus) and Mr Graham (Town Hall Campus), will also be providing parents with further guidance specific to each campus including answering frequently asked questions. Again, these will be published on the school's website.

The school offices will be open from Tuesday 1st September. Parents are not permitted to enter the school offices without a prior arranged appointment, but if you have any questions please do not hesitate to contact the school in the following ways: Via email: enquires@claycots.com or Britwell: 01753 521215 or Town Hall 01753 531415

Parents will need to arrange appointments where possible to meet with staff or the office team, and all visitors including parents will be expected to wear a face mask when entering the school buildings.

We look forward to seeing all the children in September and I would like to reassure parents that we have followed the strict guidelines and employed all of the safety measures recommended.

Thank you for your continued support and enjoy the final week of the holidays.

Yours sincerely

Andrew Griffin
Executive Headteacher