



September 2nd 2020

Dear Parents/Carers,

I hope that you have had a restful summer break. We are all looking forward to welcoming our children back to school next week.

In order to support the safe return to school we have written a document called "Britwell Campus Returning to School Protocol and Procedures". This can be found on the school website and will give you all the detailed information and explanations about how the school will be operating in line with Government guidance.

This letter will provide a summary and give all the essential information that you need to know about how the Britwell Campus will operate for the start of the Autumn Term. There is also a list of frequently asked questions included.

Term starts for children in Year 1-6 on Monday 7th September. Children in Nursery and Reception will have been contacted with a start date during the week beginning 14th September.

In order to support social distancing and minimise contact a one-way system will be in operation around the site. We ask that all parents and children enter the site via the gates on Monksfield Way next to the Children's Centre and leave via the gates next to Monksfield Recreation Ground.

Parents/carers of children in Nursery, Reception, Year 1 & 2 are asked to drop their children with the teacher outside the classroom doors.

Parents/carers of children in Year 3, 4, 5 & 6 are asked to take their child to the class line on the main playground. In all cases we are asking that parents/carers leave the site straight away.

In the morning, the gates will open at 8.30 am and close at 8.45 am. In the afternoon the gates will open at 3.10 pm and the children will be dismissed at 3.15 pm. Pick up will be from the same place that children were dropped in the morning. Once you have collected your child, we politely request that you leave the Campus immediately.

We will continue to review these procedures and they may be subject to change if necessary to support social distancing.

We appreciate your support and patience at this time as we all adapt to new ways of working and we are asking all parents and carers to agree to the following:

- Observing social distancing measures that are put in place around the school site
- Wearing a face covering inside the school site when dropping off and collecting
- Ensuring that children wash their hands before coming to school

Claycots School Partnership

Britwell Campus: Monksfield Way, Slough, SL2 1QX, Tel: 01753 521215

Town Hall Campus: Bath Road, Slough, SL1 3UQ, Tel: 01753 531415

Website: www.claycots.co.uk • Email: enquiries@claycots.com



- Making sure children do not bring any unnecessary items into school
- Talking to children about the importance of social distancing
- Collecting children from school within 30 minutes if the school suspects symptoms
- Undertaking a Covid -19 test if a child shows symptoms
- Not sending a child into school and self-isolating for 14 days if anyone in the house has symptoms or is unwell

As always, if you have any further questions or queries please contact the school office via email: enquiries@claycots.com or telephone 01753 521215. The school office will be open from Tuesday 1st September.

I look forward to welcoming you back to school next week.

Yours sincerely,

Sarah Mijatovich
Headteacher



Frequently asked questions:

What if my child is anxious about the return?

We will be implementing a 'Recovery Curriculum' aimed at supporting children with the transition back to school. Please contact your child's teacher using the enquiries email address if there is anything in particular that we need to know in order to help us provide any additional support.

Can my child walk to and from school by themselves?

Yes, children in Years 5 and 6 who usually walk to and from school by themselves are now able to do so.

How will children be grouped?

Because of the size of the school, children will be in Year Group bubbles. For the majority of the time children will be in their classes but for break times, lunch times and PE they will be with the rest of their Year Group.

Should my child wear uniform?

Yes, children need to come to school wearing uniform as usual. We ask that parents wash the uniform regularly.

What should my child bring to school?

Children only need to bring essential items to school. These are a coat if required, a water bottle, their reading book and book bag

Can my child bring a packed lunch?

Yes, children may bring in a packed lunch as usual.

Do children have to wear face masks?

No, current advice is that Primary School children do not need to wear a face mask. We are asking that adults wear masks on the school site.

Should my child bring in a pencil case?

No, we will be providing all stationary that children need. This will be in an individual pack.

What will happen on PE days?

PE will go ahead as usual and children should come to school in their PE kit on those days. You will be informed of the PE day by the Year Leader during the first week back.

Do we need to send personal hand sanitiser in?

No, the school will ensure that hand sanitiser is available in all classes as well as in public areas. We will be using alcohol-based hand sanitiser as this is shown to be effective in preventing the spread of Covid-19. Parents must let us know if they DO NOT wish their child to



use this hand sanitiser. If we do not receive communication from you we will assume that children are able to use this.

What if I need to talk to the class teacher?

In order to maintain social distancing, we are asking that parents do not speak to the class teacher at the start and end of the day. If you need to speak to the teacher, please contact the school office to arrange an appointment

What if I am late?

Any parent arriving after the gates have closed at 8.45 will need to walk around to the front of the school building and ring the buzzer to speak to reception. A member of school staff will then need to come out to escort children in to the building.

Will there be a Breakfast Club and After School Club?

Yes, SCL will be running Breakfast Clubs and After School Clubs. Please contact SCL directly for more information. We have also added some information on our website regarding SCL's procedures for the start of term.