

Tuesday 15<sup>th</sup> December 2020

Dear Parent/Carer,

## **RE: End of Term**

As we near the end of the Autumn term, I would like to take this opportunity to thank you for your support this term, and to wish you a happy and safe Christmas.

It is imperative that over the next couple of days, you continue to send your child to school as long as they or a member of your household do not have symptoms of COVID-19. The children's learning will continue to the end of term and they also have a virtual pantomime to look forward to as a Christmas treat!

A reminder that on Friday 18<sup>th</sup> December, children will be dismissed at the earlier times of: 1pm – Reception, Year 1, Year 3 1:15pm Year 4 and Year 2 1:30pm Year 5 and Year 6 and Nursery

## Staffing update

I would like to inform parents and carers that two members of our team are moving on to pastures new at the end of term. Miss Hussain and Mrs Parhar are leaving Claycots School – we thank them for their support in the time they have worked at the school and wish them well for the future.

Finally, on behalf of all of the staff at the Town Hall Campus, I would like to wish you and your family a restful, safe and merry Christmas and a happy New Year. We look forward to welcoming you back on Tuesday 5<sup>th</sup> January 2021!

Yours sincerely,

luhegraham

Luke Graham Headteacher