



Thursday 25th February 2021

RE: Returning to school – all pupils

Dear Parents & Carers,

As you will be aware following the Prime Minister's announcement earlier this week, schools will be opening to all pupils from **Monday 8th March**. From this date, attendance of pupils is mandatory.

In order to support the safe return to school, we have written a document called "*Britwell Campus Returning to School Protocol and Procedures*". This can be found on the school website and will give you all the detailed information and explanations about how the school will be operating in line with the most recent Government guidance. A key addition to our procedures is that all school staff will be taking a Lateral Flow Test twice weekly which tests for traces of COVID-19. Only staff members who test 'negative' are permitted to come to school.

Arrangements for the start and end of the school day will be the same as last term.

In order to support social distancing and minimise contact, a one-way system will be in operation around the site. We ask that all parents and children enter the site via the gates on Monksfield Way next to the Children's Centre and leave via the gates next to Monksfield Recreation Ground. These arrangements apply to both the start and end of the school day.

In the morning, the gates will open at approximately 8.20 am and close at 8.45 am. Parents/carers of children in Nursery, Reception, Year 1 & 2 are asked to drop their children with the teacher outside the classroom doors.

Parents/carers of children in Year 3, 4, 5 & 6 are asked to take their child to the class line on the main playground. In all cases we are asking that parents/carers leave the site straight away.

In the afternoon collection times will continue to be staggered to ease the pressure on the exit gates from the site and to ensure that numbers on the site at any given time are lower. Collection times are as follows:

Reception, Year 1 and Year 3	-	2.55pm
Nursery, Year 2 and Year 4	-	3.05pm
Year 5 and Year 6	-	3.15pm

The gates will open at 2.45 pm, please do not arrive to collect your child before this time to avoid queues on Monksfield way. Parents and carers who are collecting children who will be finishing at different times may wait on the playground. We ask that you keep your children with you at all times and ensure they are not using the playground equipment.



Children in Year 5 and 6 who walk home alone may continue to do so. If any children are collected by older siblings we politely request that they do not bring friends with them to collect.

We appreciate your support and patience at this time and we are asking all parents and carers to continue to adhere to the following:

- Observing social distancing measures around the school site
- Only one adult per family to come into the school site to drop off or collect
- Leaving the school site as soon as possible after drop off or pick up
- Wearing a face covering inside the school site when dropping off and collecting
- Ensuring that children wash their hands before coming to school
- Making sure children do not bring any unnecessary items into school
- Collecting children from school within 30 minutes if the school suspects symptoms
- Undertaking a Covid -19 test if a child shows symptoms
- Not sending a child into school and self-isolating in line with government guidance if they or a member of your household is unwell with symptoms of COVID-19

SCL Provision:

SCL will be operating as usual and are taking bookings for the week beginning 8th March. Please see our school website for further details www.claycots.co.uk

Return of laptops:

During recent months, some families have been issued with a school laptop to support online learning. We ask that between Monday 15th March and Thursday 1st April, that all laptops are returned to the school, boxed and in good working order.

As always, if you have any further questions or queries please contact the school office via email: enquiries@claycots.com or by telephone 01753 521215. The school office will be open as usual from Monday 2nd November.

I look forward to welcoming you back to school on Monday 8th March.

Yours sincerely,

Sarah Mijatovich
Headteacher

Frequently asked questions:

Claycots School Partnership
Britwell Campus: Monksfield Way, Slough, SL2 1QX, Tel: 01753 521215
Town Hall Campus: Bath Road, Slough, SL1 3UQ, Tel: 01753 531415
Website: www.claycots.co.uk • Email: enquiries@claycots.com

**What if my child is anxious about the return?**

Please contact your child's teacher using the enquiries email address if there is anything in particular that we need to know in order to help us provide any additional support.

Can my child walk to and from school by themselves?

Yes, children in Years 5 and 6 who usually walk to and from school by themselves are now able to do so.

How will children be grouped?

Because of the size of the school, children will be in Year Group bubbles. For the majority of the time children will be in their classes but for break times, lunch times and PE they will be with the rest of their Year Group.

Should my child wear uniform?

Yes, children need to come to school wearing uniform as usual. We ask that parents wash the uniform regularly.

What should my child bring to school?

Children only need to bring essential items to school. These are a coat if required, a water bottle, their reading book and book bag

Can my child bring a packed lunch?

Yes, children may bring in a packed lunch as usual.

Do children have to wear face masks?

No, current advice is that Primary School children do not need to wear a face mask. We are asking that adults wear masks on the school site and all school staff will continue to wear masks in all communal areas of the school building.

Should my child bring in a pencil case?

No, we will be providing all stationary that children need. This will be in an individual pack.

What will happen on PE days?

PE will go ahead as usual and children should come to school in their PE kit on those days.

Do we need to send personal hand sanitiser in?

No, the school will ensure that hand sanitiser is available in all classes as well as in public areas. We will be using alcohol-based hand sanitiser as this is shown to be effective in preventing the spread of Covid-19. Parents must let us know if they DO NOT wish their child to use this hand sanitiser. If we do not receive communication from you we will assume that children are able to use this.

What if I need to talk to the class teacher?

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In order to maintain social distancing, we are asking that parents do not speak to the class teacher at the start and end of the day. If you need to speak to the teacher, please contact the school office to arrange an appointment

What if I am late?

Any parent arriving after the gates have closed at 8.45 will need to walk around to the front of the school building and ring the buzzer to speak to reception. A member of school staff will then need to come out to escort children in to the building.